

Property Manager Discovery & Qualifying Email

Hello (Property Manager Name),

My name is (Your Name). I am a real estate investor with (Your Company Name) and am interested in purchasing investment properties in (City Name). We are looking for a Property Manager that is experienced with rental properties, and is receptive to building a business relationship.

If this is of interest to you, that's great! We would like to have you work with us and have some questions for you to start:

1. What services do you provide?
2. How will you market my property?
3. Do you manage other properties in the area? Which ones?
4. Do you offer e-commerce through your website?
5. Do you screen tenants? What process do you use?
6. How much do you charge? How is that calculated?
7. Will you charge less if a property remains vacant?
8. When do you send the rental income to the landlord?
9. Can you provide references?

I look forward to doing business with you!

(Your Name)
(Company Name)
(Company Address)
(Phone number)
(Email Address)