

Lease Renewal Inquiry Call

Investor

Hello (Tenant). How are you today?

This is (Your Name) from (Your Company Name).

As you know, your lease period ends at the end of (Month).

I'd like to know what you have planned in regards to your living arrangements following this term. Because you have been a wonderful tenant, we hope that you choose to stay in the home.

If you do choose to do so, we would like to offer to sign another one-year lease with you, guaranteeing no increase in rent.

Are you able to tell me at this time whether or not you will be renewing your term?

Tenant

If yes: Set lease signing appointment

If no:

Investor

Thank you very much for letting me know. I will begin to schedule showings for prospective tenants. I will give you 24 hours notice before showings occur.

If not sure:

Investor

Not a problem. I will need to know your decision as to whether or not you will be staying in the home by (Date). At that point, if you choose to renew the lease, we can set an appointment. If you decide to move on, I will begin the showing process to new prospective tenants.

Thank you and have a great day!