

Coaching Agreement

First & Last Name:

This coaching agreement is entered into between The Higher View LLC, et al., the coach, and the above-named client.

I understand & agree

SCHEDULING POLICY - Coaching will begin upon the initial scheduled session and then will continue as follows:

Weekly/monthly as agreed, or until the client terminates these services. For a predetermined set number of sessions

Other

FEE POLICY - Coaching fees will be charged as follows:

Automated every month, in advance of that month's session, through the payment portal No ongoing payments: Sessions are pre-paid as part of a program/bonus

CANCELLATION POLICY - Clients maintain the right to cancel payment at any time in advance of the billing date for the next month's session. Cancellation must be received in writing 1 week before the new billing cycle. Cancellations should be sent to Hello@TheHigherView.org

If you need to cancel an appointment, please notify the coach directly, at least 24 hours in advance of the appointment, to reschedule that session. Any sessions canceled within 24 hours of the appointment will be forfeited.

I understand and agree

SERVICES POLICY - The client will be provided with monthly coaching services via telephone or zoom, as specified by the coach.

For calls, if you do not answer, you are allowed one call back five minutes after the scheduled time or the appointment will be forfeited.

For Zoom, the coach will remain in the meeting for five minutes after the scheduled start time. If you do not show up the appointment will be forfeited.

The purpose of coaching sessions is to provide the client with information based on their defined goals and the years of experience of the coach in various areas of expertise.

This service includes but is not limited to: brainstorming techniques, identifying action plans, follow-up procedures to maintain client motivation, educating the client as well as asking and answering questions.

The Coach is not giving advice, counseling or therapy and may refer the Client to a professional provider as needed.

I understand and agree

TERMINATION POLICY - Termination of this agreement may occur at the discretion of the coach when an impasse is reached with the client.

If the client adheres to the Coaching Success Guidelines and the coach adheres to professional practices and standards, the relationship will continue.

The goal is to better your experience so all efforts will be made towards that end.

Examples of terminable offenses:

- Lack of payment
- Lack of adherence to Coaching Success Guidelines
- Indifference to prescribed session action items

I understand and agree

***CONFIDENTIALITY** - Anything that is said or revealed in the sessions between coach and client is privileged information and will not be disclosed to any outside party. The exception is if the information revealed includes disclosure of illegal, unethical, or criminal activities.

The methods employed by The Higher View, et al. do not guarantee results. They are guidelines that the client must follow-through on to see any type of change. The client agrees, therefore, to hold The Higher View et al. and the coach free of any liability and responsibility for adverse reactions because of advice given in the coaching sessions.

*Any coaching services offered without charge for the purposes of practicum hours are subject to administrative review for the purpose of training and coaching certification.

I understand and agree

By signing your first & last name below, you signify that you understand and agree with the information laid out in this document in full.

