

Contractor Discovery & Qualifying Email

Hello (Contractor Name),

My name is (Your Name). I am a real estate investor with (Your Company Name) and am interested in purchasing investment properties in (City Name). We are looking for a Contractor that is experienced with rental properties, and is receptive to building a business relationship.

If this is of interest to you, that's great! We would like to have you work with us and have some questions for you to start:

1. How long have you been in business?
2. What kind of work do you specialize in?
3. How many employees do you have?
4. Do you use your own crew for all of the work? Do you subcontract all or part of the job?
5. Can you provide me with a written warranty?
6. What is the typical wait time for work to begin after a work order has been approved?
7. Can you provide me with references?
8. Do you belong to any professional associations?
9. Are you insured? Bonded?
10. Are you licensed and registered?
11. What are your payment terms?
12. Do you provide me with a contract will all aspects of a project?

Thank you for taking time to develop a relationship with us. We look forward to doing business with you!

(Your Name)
(Company Name)
(Company Address)
(Phone number)
(Email Address)

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