

Noise Complaint Email

Hello (Tenant Name),

This email is in regards to complaints we have received from the city and neighbours about the noise levels coming from your home.

We are kindly asking you to please keep the noise level to a minimum. While you are welcome to host guests, music should never be played extremely loudly and discussions should remain at a respectful level. Not doing so can be very disruptive to your neighbours.

This letter is to serve as a warning. Please keep the noise level down. Further violations of your lease could eventually result in an eviction. I do not want to evict you, and am kindly asking that you please respect your neighbours.

Sincerely,

(Your Name)
(Company Name)
(Company Address)
(Phone number)
(Email Address)